

DATE: 3/23/04

TO: City Clerk

FROM: Representative Susan Austin

ADDRESS _____ TELEPHONE (4886)

Please place the following item on the (Check one): CONSENT X REGULAR _____

Agenda for the Council Meeting of March 30, 2004

BOARD REAPPOINTMENT: Lorraine Huit to the El Paso Public Arts Commission by

Item should read as follows: Representative Susan Austin.

SPECIAL INSTRUCTIONS: _____

Item No. _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Public Arts Commission

NOMINATED BY: Representative Susan Austin DISTRICT: 1

NAME OF APPOINTEE Lorraine Huit

(Please verify correct spelling of name)

BUSINESS ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

Lorraine Huit

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X

RESIGNED _____

REMOVED _____

OTHER (SPECIFY): _____

EXPIRATION DATE OF INCUMBENT: 3/04

EXPIRATION DATE OF NEW APPOINTEE: 3/07

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____

2nd TERM X

UNEXPIRED TERM: _____

OTHER _____

**BOARDS AND COMMISSIONS
CITY OF EL PASO**Name: LORRAINE HUIT District: 1Home Address: [REDACTED]Home Phone: [REDACTED]Business Address: [REDACTED]Business Phone: [REDACTED]Length of Residency in the City of El Paso [REDACTED] Birth date [REDACTED]**Educational Background**

GRADUATED FROM: JEFFERSON HIGH SCHOOL, EL PASO, TEXAS

GRADUATED FROM: EL PASO COMMUNITY COLLEGE - ASSOCIATES DEGREE

Employment Background VICE-PRESIDENT OF CARDEL HOMES INC.
MANAGEMENT OF COMPANY / INTERIOR DESIGNER
FOR ALL CUSTOM HOMES - COMMERCIAL PROJECTS~~PREVIOUS: CITY OF EL PASO - 1978 - 1987~~**Volunteerism, Organizations, Community Service, Special Qualifications**PAST CHAIRMAN - PARKS & RECREATION ADVISORY BOARD - 2 TERMS
PRESENT - BOND OVERSITE COMMITTEE, BOARD OF DIRECTORS - YMCA
EL PASO ASSOCIATION OF BUILDERS, WOMEN'S COUNCIL BUILDER'S
ASSOCIATION, BOARD OF DIRECTORS ROTARY CLUB OF WEST EL PASO**References (Names and Phone Numbers)**RAY COX - CITY OF EL PASO PARKS AND RECREATION DEPARTMENT
BILL HARRISON - BANK OF THE WEST - [REDACTED]
ADAIR MARGO - ADAIR MARGO GALLERY - [REDACTED]
BOB PETERSON - PETERSON & COWART - [REDACTED]**Commissions and Boards in which you are particularly interested**EL PASO PUBLIC ARTS COMMISSION
ETHICS COMMISSIONSignature Lorraine Huit Date May 22, 2002

INTERIOR DESIGN WORK EXPERIENCE:

MY EXPERIENCE IN THE INTERIOR DESIGN FIELD HAS BEEN FOR THE LAST SEVEN YEARS. I AM SELF EMPLOYED IN A NEW HOME BUILDING COMPANY, WHICH I AM A PRINCIPAL OFFICER IN THE CORPORATION.

OUR COMPANY'S NAME IS CARDEL CONSTRUCTION, INC. WE HAVE BEEN IN BUSINESS FOR FIFTEEN YEARS.

I CAME TO WORK FOR THE COMPANY IN 1987, WHERE I ACCEPTED A POSITION IN THE CUSTOM HOME BUILDING COMPANY AS THE INTERIOR DESIGNER.

MY PERFORMANCE AND SERVICES RELATE TO ALL PHASES OF INTERIOR DESIGN. THIS INCLUDES WORKING WITH ALL CLIENTS FROM BEGINNING TO COMPLETION OF THEIR HOME.

THE SYSTEM THAT I INCORPORATED INTO THE BUSINESS IS DONE ON A STAGE BASIS. BEGINING SERVICES ARE WITH FLOOR PLAN DESIGN, AND SPACE PLANING. THIS ENABLES ME TO ASSIST AND DIRECT THE CLIENT ON THE CUSTOM HOME DESIGN AND ARCHITECTURE.

AFTER SELECTION OF A FLOOR PLAN, WE DETAIL THAT DESIGN FOR ITEMS THAT CAN BE INCORPORATED INTO THEIR PRESENT FURNISHINGS, EXISTING FABRICS, AND OTHER ACCESSORIES. A COLOR THEME IS ESTABLISHED TO INCORPORATE IN THE SELECTION OF WALLPAPER, CARPET, PAINT COLOR, TILE AND OTHER COLOR RELATED ITEMS OF DESIGN.

THE SELECTION PROCESS BEGINS WITH PLUMBING FIXTURES & FAUCETS WHICH IS DONE EARLY ON. THIS IS ESSENTIAL TO THE BEGINNING STAGES OF INTERIOR CONSTRUCTION AND DESIGN.

AFTER ESTABLISHING WHAT IS TO BE USED IN RELATION TO PLUMBING, THE SELECTION PROCESS IS DIRECTED TO THE INTERIOR DESIGN. THIS IS COORDINATED AT THIS POINT, TO HELP CREATE THE EXTERIOR COLORS AND INSIDE COLORS TO BE USED. THIS ENABLES THE CLIENT TO COLOR COORDINATION AND A SMOOTH FLOW OF INTERIOR COLOR DESIGN.

INTERIOR DESIGN AND SELECTION IS SET UP ON A PROCEDURE AS FOLLOWS: SELECTION OF CARPET COLOR, FLOOR STYLE, AND WALL COLOR SELECTION. THIS IS USUALLY FOLLOWED IN THAT ORDER TO ALLOW THE CLIENT AN OPEN ARRAY OF COLORS TO BE USED AS ACCESSORIES AND COORDINATES. THIS HELPS TO ESTABLISH A BASIS FOR MANY COLORS THAT WILL BE BROUGHT INTO THE HOME.

AFTER THE MAIN SELECTIONS HAVE BEEN DECIDED ON, WE WORK TO COLOR COORDINATE WALLPAPER, TILE, FABRICS, UPHOLSTERY AND ACCESSORY ITEMS THAT WILL GIVE THE CLIENT A PERSONAL TOUCH AND DESIGN TO THEIR HOME.

INTERIOR AND EXTERIOR LIGHTING IS DESIGNED AT FIRST STAGE FLOOR PLAN. THIS ENABLES THE CLIENT TO WORK DIRECTLY WITH MYSELF AND THE ARCHITECT TO DESIGN THE BEST POSSIBLE SITUATION FOR THEIR HOME. A DESIGN ANALYSIS IS ALWAYS CONSIDERED DURING THE CUSTOMERS NEEDS.

INTERIOR DESIGN WORK EXPERIENCE:

INCLUDED IN OUR SERVICE WITHIN THIS COMPANY, IS A WINDOW TREATMENT COMPANY. THIS COMPANY'S NAME IS BLINDS PLUS, AND OFFERS ALL SERVICES FOR WINDOW TREATMENTS FORM HARD TREATMENT, SOFT TREATMENTS AND CUSTOM DESIGN DRAPERIES, BEDSPREADS, PILLOWS, AND OTHER SUCH CUSTOM DESIGN ACCESSORIES.

THIS COMPANY WAS ESTABLISHED IN 1987. THIS WORKS HAND IN HAND WITH OUR CUSTOM HOME BUSINESS, BY PROVIDING OUR CLIENTS AN OPPORTUNITY TO CUSTOM DESIGN WINDOW TREATMENTS THAT WILL COORDINATE WITH THEIR NEW HOME.

I WORK WITH THE CLIENT TO DESIGN DRAPERIES THAT WILL WORK IN THEIR HOME WITH THEIR FURNISHING AND DESIGN. I AM ABLE TO OFFER TO THE CLIENT DIFFERENT FABRIC LINES WHICH GIVES THEM A WIDE SELECTION TO CHOOSE FROM.

IN MY WINDOW TREATMENT COMPANY, I AM ALSO ABLE TO OFFER CONSULTING FOR WINDOW TREATMENTS ALONG WITH THE FULL LINE WINDOW TREATMENTS.

INTERIOR DESIGN WORK EXPERIENCE IN COMMERCIAL:

I AM ALSO ABLE TO ACCEPT WORK FOR COMMERCIAL PROJECTS. WHICH HAS GIVEN ME FURTHER EXPERIENCE IN THE DESIGN FIELD.

I HAVE WORK ON COMMERCIAL PROJECTS WHICH HAS INVOLVED DIRECT SERVICES IN LAYOUT WITH THE ARCHITECT. COLOR BOARDS ARE DESIGNED AND PRESENTED TO CLIENT, AND IS GIVEN AN OPPORTUNITY TO CHOOSE FROM SEVERAL COLORS & DESIGN. THIS INVOLVES PREPARING COLOR COORDINATING FABRICS FOR FURNITURE, DESK, CHAIRS, WINDOW TREATMENTS, WALLS, FLOORS AND OTHER RELATED ITEMS.

THE INITIAL STEP IN PREPARING A COMMERCIAL PROJECTS INVOLVES SPACE PLANNING AND LAYOUT FOR INTERIOR CONSTRUCTION. THIS ENABLES THE CLIENT TO WORK WITH ME TO PLAN THE BEST POSSIBLE DESIGN FOR THEM.

INTERIOR DESIGN ACCOUNT INFORMATION:

ALL MY PURCHASES FOR COMMERCIAL PROJECTS, AND RESIDENTIAL ARE DONE THROUGH ACCOUNTS THAT I HAVE OPENED WITH SUPPLIERS. ALL THESE ACCOUNTS HAVE BEEN ACTIVE FOR APPROXIMATELY EIGHT YEARS OR MORE.

ATTACHED IS A LIST OF ACCOUNTS FOR BOTH COMPANIES.

**LORRAINE HUIT**

Co-Owner & Vice President
Cardel Homes Incorporated

PH: [REDACTED]

Lorraine Huit is co-owner and vice-president of Cardel Homes Incorporated, where she oversees many operations of the business. She joined her husband Del Huit in 1987 in the business after working with the City of El Paso, as a Center Assistant Director for the Parks and Recreation Department Senior Citizens Division.

Cardel Homes Inc., has been in business for 20 years and will be celebrating their anniversary this year. The El Paso Association of Builders has recognized the company as 1993 Builder of the Year. Lorraine has been very active in the association and has served on the Builders Women's Council as President 1995 and 1998. She was honored with member of the year in 1994 and 1995.

Lorraine received her interior design license from the State of Texas in 1995. She is responsible for interior designs and customer relations for Cardel Homes.

Long active in community service, Lorraine currently serves as Chairman for City of El Paso Parks and Recreation Advisory Board, which she held for two terms, and has been re-appointed to another term.

She is very active in Rotary, where she is currently serving as Director of Community Service. She has served on the board of Directors of the Rotary Club of West El Paso as Treasurer, and the past year was the Chairman for the 1999 "3rd Annual Independence Day Parade." She will be serving on the Board of the Rio Grande Girl Scout Council Property Committee for the coming year.

Born in El Paso, Texas, graduated from Jefferson High School and El Paso Community College. She has two children, Jacob Huit, who is attending the University of Arizona in Tucson, and Laureta Huit, a sophomore at Franklin High School. Her interests and hobbies are politics, jogging, swimming, dancing and outdoors activities.

CURRENT COMMUNITY INVOLVEMENT

EL PASO ASSOCIATION OF BUILDERS ASSOCIATION
NATIONAL ASSOCIATION OF BUILDER'S ASSOCIATION
BOARD OF DIRECTORS - ROTARY CLUB OF WEST EL PASO
BOARD OF DIRECTORS - EL PASO BUILDERS WOMENS COUNCIL
CITY OF EL PASO BOND OVERSITE COMMITTEE
RIO GRANDE GIRL SCOUT COUNCIL - PROPERTY COMMITTEE
LEADERSHIP 2000 - EL PASO GREATER CHAMBER OF COMMERCE
EL PASO HISPANIC CHAMBER MEMBER
LATINAS 100
EL PASO BOND COMMITTEE 2000
PAST - 2 TERM CHAIRMAN - EL PASO PARKS ADVISORY BOARD
YMCA BOARD OF DIRECTORS

ORGANIZATION INVOLVEMENT: ACCOMPLISHMENTS

EL PASO ASSOCIATION OF BUILDERS
EL PASO ASSOCIATION OF BUILDERS WOMENS COUNCIL
TEXAS ASSOCIATION OF BUILDERS
NATIONAL ASSOCIATION OF BUILDERS
ASSOCIATION OF INTERIOR DESIGN
AMERICAN BUSINESS WOMENS ASSOCIATION
ASSOCIATION OF REMODELERS

I WAS APPOINTED TO THE PARKS & RECREATION ADVISORY BOARD FOR THE CITY OF EL PASO IN 1992. CURRENTLY I AM SERVING AS CHAIRMAN OF THE BOARD.

BUILDER OF THE YEAR FOR 1993. THIS WAS PRESENTED TO US BY THE EL PASO ASSOCIATION OF BUILDERS.

MEMBER OF THE YEAR 1993 - EL PASO BUILDERS WOMEN'S COUNCIL.

MEMBER OF THE YEAR 1992 - EL PASO BUILDERS WOMEN'S COUNCIL.

RECOGNITION & AWARD FOR VOLUNTEER WORK AT THE 1993 PARADE OF HOMES.

RECOGNITION & AWARD FOR VOLUNTEER WORK AT THE 1992 HOME SHOW.

RECOGNITION & AWARD FOR VOLUNTEER WORK AT THE 1991 HOME SHOW.

ELECTED PRESIDENT TO WOMENS COUNCIL - EL PASO ASSOCIATION OF BUILDERS

MEMBER OF THE YEAR 1992 - EL PASO BUILDERS WOMEN'S COUNCIL.

PARTICIPATION IN THE EL PASO ASSOCIATION OF BUILDERS PARADE OF HOMES IN 1986, 1987, & 1994. I HAVE DONE ALL INTERIOR DESIGN & DECORATING IN ALL THREE PARADE OF HOMES.